

Rental Information

Effective July 1, 2011

Prices are per 15-hour (day) rental unless otherwise specified. Rental includes tables and chairs.

Ballroom Level (Friday, Saturday)	\$750
Ballroom Level (Sunday - Thursday)	\$500
Ballroom Level (2nd day of rental or more)	\$400
Diner Level (Friday, Saturday)	\$300
Diner Level (Sunday - Thursday)	\$200
Diner Level (2nd day or rental or more)	\$150

Renting Both Levels Together

Friday, Saturday	\$950
Sunday - Thursday	\$650

Non-Profit Rental

Requirement: The organization has obtained a 501 (c) (3) status.

Ballroom Level (Friday, Saturday)	\$600
Ballroom Level (Sunday - Thursday)	\$400
Ballroom Level (2nd day of rental)	\$400
Diner Level (Friday, Saturday)	\$250
Diner Level (Sunday - Thursday)	\$175
Diner Level (2nd day)	\$150

Kitchen Fees

Price is applicable to Diner lessees that use kitchen equipment. \$75

Security & Damage Deposit

Deposit to hold a date (non-refundable if cancelled)

Ballroom or Diner \$50 (This money is credited to your final payment)

Damage Deposit

Refundable if no damage occurs. If damage occurs, an assessment is made by the Coordinator and discussed with the renter, before the charge is assessed.

Ballroom \$1500

Diner \$500

Personnel/Staffing

Price is per hour per person:

Security Guard (required for events serving alcohol) \$25

2 to 3 guards are needed for this service according to the number in attendance.

Minimum of 4 hours

Crossing Guard \$25

2 to 3 guards are needed for this service according to the number in attendance.

Minimum of 4 hours

Sound and Light Technician \$30

Minimum of 2 hours

Equipment

Clavinova Piano (does not include pianist) \$50 per event

Wireless Microphone \$15 per event

Spotlight (does not include operator) \$35 per event

Must have Sound and Light Technician for use of microphones and spotlight

Linens and Decoration Items

Linens: \$7.50 per linen (white and black)

Skirting: \$7.50 per skirt (white and black)

Napkins: \$6.00 a dozen (white and black)

Glass Hurricane Globes

7 inches high \$1.50 each

5 inches high \$1.00 each

Glass Plates for the Globes \$.50 each

Small tea light holders: \$.50 each
12 inch square mirrored plates: \$1.50 each